



*Please reply to:*

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Date: Wednesday, 16 June 2021

## **Notice of meeting**

### **Neighbourhood Services Committee**

**Date:** Thursday, 24 June 2021

**Time:** 7.00 pm

**Place:** Council Chamber

#### **To the members of the Neighbourhood Services Committee**

Councillors:

A. Brar (Chairman)	S.A. Dunn	A.J. Mitchell
V. Siva (Vice-Chairman)	V.J. Leighton	S.C. Mooney
R.D. Dunn	J. McIlroy	B.B. Spoor

Substitute Members:

*Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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**1. Apologies**

To receive any apologies for non-attendance.

**2. Disclosures of Interest**

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

**3. Introduction to Neighbourhood Services Committee**

To receive a verbal introduction from the Group Head of Neighbourhood Services into the workings of the Neighbourhood Services Team so that the Committee has a better understanding of the activities the team is engaged with.

**4. Neighbourhood Services Committee - Terms of Reference**

**3 - 4**

To note the Neighbourhood Services Committee's Terms of Reference as detailed in part 3b of the Council's constitution which can be found online [here](#) and attached for ease.

**5. Food and Health and Safety Service Plans for 2021/22**

**5 - 42**

To consider the adoption of the proposed Food and Health and Safety Service Plans for 2021/22.

**6. Forward Plan**

**43 - 44**

To consider the Forward Plan for committee business.